Ufton Parish Council

Contact Address: 12 St Michaels Close, Ufton, Leamington Spa, CV33 9PA
Email: clerk@ufton-pc.gov.uk Tel: 01926 716191

To all Parish Councillors **30th April 2025**

You are hereby summoned to attend a meeting of Ufton Parish Council to be held on Tuesday 6th April 2025 in Ufton Village Hall, Southam Road, Ufton commencing at 8.00pm for the purpose of transacting the following business.

Jackie Chapman
Clerk to Ufton Parish Council

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Record of Members Present

2. Apologies for Absence

3. Acceptance of Apologies

4. Declaration of Interest
Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

5. Dispensations
To receive and consider granting dispensation requests.

6. Open Forum – (15minutes)
Members of the public may raise any matter relating to items on this Agenda.

WCC / SDC Representatives Reports

7. Minutes of Last Parish Council
7.1 To approve the minutes of the Parish Council meeting held on 1st April 2025. Enclosure A

8. Planning
8.1 The following planning application has been received since the last meeting held on 1st April 2025.

Planning App	Address	Proposals	Comment
25/01012/LDP	Balliol, Ufton Fields Ufton	Demolition of existing conservatory and the erection of a rear single storey extension, new porch to the frontage, new side facing window and a loft conversion with rear facing dormers and front facing roof light	For information only
25/00974/LDP	2 St Michaels Close Ufton Leamington Spa CV33 9PA	Proposed single storey side extension and alterations	For information only

8.2 No planning decisions have been received since the last meeting held on 1st April 2025.

9. Finance
9.1 Bank Balance and Bank Reconciliation
As of 31st March 2025, Enclosure C
As of 30th April 2025, Enclosure D

9.2 Direct Debit Payments Enclosure E

Date	Name	Account	£
09.04.25	Yu Energy	2000205119	91.50
09.04.25	Yu Energy	2000205120	9.96

9.3 Payments for authorisation: Enclosure F

Name	£
Clerk salary April 2025 paid on the 1st of the following month by Standing Order	
Mrs J Chapman Ufton Newsletter May 2025 (180 sheets @ 0.09 per sheet)	16.20
Clerk difference between wage due and standing order paid	11.00
WALC Membership fee 2025	150.60
Cloudnext email	119.98
DM Payroll Services Ltd	120.00

9.4 Annual Governance and Accountability Return 2024/2025 Part 2 – Certificate of exemption authorisation. Enclosure F
Authorisation of Certificate of Exemption by Chairman and Responsible Financial Officer

9.5 Annual Governance and Accountability Return 2024/2025 Section 1 – Annual Governance Statement 2024/2025 Enclosure G
For all Councillors to consider and determine approval of the Annual Governance Statement 2024/25

9.6 Annual Governance and Accountability Return 2024/2025 Section 2 – Accounting Statements 2024/2025 Enclosure H
For all Councillors to consider and determine approval of the Accounting Statements 2024/2025

10. HS2
To receive any update on HS2 work within the vicinity.

11. Parish Boundary
Cllr Crowther to update the meeting.

12. Ufton Tidy Up
Saturday 10th May 2025

13. Items for Next Agenda

14. Date of Next Meeting Tuesday 3rd June 2025