Ufton Parish Council
Minutes of the meeting held on
Tuesday 6t May 2025
In Ufton Village Hall

Meeting commenced at 20.12 hrs.

1. Record of Members present.
Cllrs Looney, Tayler, Byrne, Baldwin, Crowther, Thoday, Hiatt and Mrs. J Chapman, Clerk

2. Apologies for absence
None

3. **Acceptance of Apologies**
N/a

4. Declaration of Interest
Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

Cllr Crowther Agenda item 11

5. Dispensations
To receive and consider granting dispensation requests.
None

6. Open Forum – (15minutes)
District Councillor – Cllr Ostrander
Cllr Ostrander joined the meeting at 8.30 pm she took the meeting through her monthly report which had been previously circulated to all Cllrs.
Warwickshire County Councillor – Cllr Kettle
Cllr Kettle recently re-elected as a Warwickshire County Councillor advised he did not have a report as very little had happened in the run up to the elections. Cllr Kettle advised Ufton is still to have "white gates" installed on the entrances to the village although he was still unable to provide the meeting with a completion date. The Parish Council remains very disappointed at the lack of action by WCC and is wholly suspicious of the claim the gates will be installed.

Cllr Crowther advised he had received a cheque made payable to the Parish Council which had come from the estate of Mrs Jean Reed. The cheque will be put towards the cost of the new defibrillator cabinet.

7. Minutes of Parish Council meetings

7.1 It was proposed by Cllr Baldwin, Tayler, seconded by Cllr Tayley and **RESOLVED** the minutes of the meeting held on 1st April 2025 were agreed as being correct.

8. Planning

8.1 The following planning application has been received since the last meeting held on 1st April 2025.

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Planning App	Address	Proposals	Comment
25/01012/LDP	Balliol, Ufton Fields Ufton	Demolition of existing conservatory and the erection of a rear single storey extension, new porch to the frontage, new side facing window and a loft conversion with rear facing dormers and front facing roof light	For information only
25/00974/LDP	2 St Michaels Close Ufton Leamington Spa CV33 9PA	Proposed single storey side extension and alterations	For information only

8.2 No planning decisions have been received since the last meeting held on 1st April 2025

9. Finance

9.1 Bank Balance and Bank Reconciliation

31st March 2025 – Agreed, the reconciliation was signed by Cllr Looney
30th April 2025 - Agreed, the reconciliation was signed by Cllr Looney

9.2 Direct Debit Payments

Date	Name	Account	£
09.04.25	Yu Energy	2000205119	91.50
09.04.25	Yu Energy	2000205120	9.96

Noted

9.3 Payments for authorisation.

Name	£
Clerk salary April 2025 paid on the 1st of the following month by Standing Order	
Mrs J Chapman Ufton Newsletter May 2025 (180 sheets @ 0.09 per sheet)	16.20
Clerk difference between wage due and standing order paid	11.00
WALC Membership fee 2025	150.60
Cloudnext email	119.98
DM Payroll Services Ltd	120.00

It was proposed by Cllr Crowther, seconded by Cllr Tayler and **RESOLVED** all payments be made.

9.4 Annual Governance and Accountability Return 2024/2025 Part 2 – Certificate of exemption authorisation.

It was proposed by Cllr Hiatt, seconded by Cllr Byrne and **RESOLVED** the Chairman and Responsible Financial Officer sign the Certificate of Exemption

9.5 Annual Governance and Accountability Return 2024/2025 Section 1 – Annual Governance Statement 2024/2025

It was proposed by Cllr Crowther, seconded by Cllr Tayler and **RESOLVED** to approve the Annual Governance Statement 2024/2025

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9.6 Annual Governance and Accountability Return 2024/2025 Section 2 – Accounting Statements 2024/2025

It was proposed by Cllr Crowther, seconded by Cllr Hiatt and **RESOLVED** to approve the Accounting Statements 2024/2025

10. HS2
There was no update.

11. Parish Boundary
Cllr Crowther has sent paperwork to Land Registry.

12. Ufton Tidy Up
Due to take place on Saturday 10th May 2025, meeting 9.30 am in the Village Hall.

13. Items for Next Agenda
None declared at this time

14. Date of Next Meeting Tuesday 3rd June 2025

Meeting ended 21:08

Signed

Date

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